

NAEA Duty of Care

The National Association of Enrolled Agents considers the safety of all those onsite at NAEA events as our top priority. We are bold in our commitment to showcase this event as the model for events faced with health-related challenges for in-person attendance. Our Duty of Care is a living document that will continue to evolve, incorporating innovative features that will further enhance the onsite experience and safety for everyone in attendance. As a result of the ongoing Covid-19 pandemic, we are implementing the following policies and procedures.

Proof of Vaccination or Negative COVID-19 Test Requirement Onsite

Acceptable Forms of COVID-19 Vaccination or Negative Test Onsite

- Vaccination card
- Vaccination email
- Digital vaccination options
- Test results email
- Test results paper copy – or a photo of it

Digital Vaccination Record Options

1. Experts recommend taking a digital photograph of both sides of your personal vaccination record card. That photo can be stored in the photos area of your smartphone and be accessible wherever you need it. Below are some “app-based” alternatives to show proof of vaccination.



2. If you are a user of the Clear platform for TSA Pre-Check, Clear now offers the option of creating a digital vaccine card. It's secure, easy, and takes just minutes. [Learn more.](#)

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3. VaccineCheck®, 100% User-Authorized Vaccine Verification & Digital Card Issuance, makes it easy for individuals to present their health status digitally, while maintaining privacy and security. Powered by Pinpoint and backed by over 30 years of Enterprise Compliance Technology and Safety experience, VaccineCheck® generates an authenticated digital version of a CDC vaccine card after verifying COVID-19 vaccine history. [Learn more.](#)

NAEA's proof of vaccination policy is designed to create exceptional, safe experiences for attendees and participants at NAEA meetings and events. Thank you for your understanding and cooperation.

Contactless Check-in

- All registration items will be picked up in a pre-packaged case to avoid contact with registration desk staff

Masks

- One time use masks will be provided daily by NAEA for those that want them
- You may also use your own mask
- Fully vaccinated individuals are not required to wear a mask in public spaces

Hand Sanitizer

- Personal-sized hand sanitizer will be provided by NAEA.
- Hand sanitizer stations will be positioned throughout the meeting space.

In partnership with the Westin Kierland, we will be providing:

- Responsible F&B/seating/barriers for meeting spaces

Personal Accountability Commitment

By attending an NAEA Event, you agree to abide by and engage in certain health-and-safety-beneficial conduct while attending the event. This includes but is not limited to providing proof of vaccination or a negative COVID-19 test within two weeks of the event, wearing a mask at all times in public areas if not fully

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vaccinated, engaging in appropriate physical distancing and not attending the event if you are ill or have been recently exposed to COVID-19.